



SMA Membership Cancellation Policy

1. Refund Policy

- **Initial Grace Period (30 Days):** Full refunds are only issued if the cancellation request is received in writing to membership@sma.org within 30 days of activation.
- **Prorated Refunds (Rare):** SMA does offer prorated refunds if requested within the first 30 days, after 30 days, dues are non-refundable.
- **Exceptions:** Exceptions limited to death, relocation of practice out of state, or license revocation.
- **Unauthorized charges or accidental duplicate purchases** are eligible for refunds.

2. Cancellation and Renewal Policy

- **Automatic Renewal:** Memberships will receive auto-renew notifications 30 days before renewal.
- **Cancellation Notice:** Cancellation must be submitted in writing or by Phone.
- **Renewal Cancellation Access:** If you cancel an annual membership, it remains active through the end of the 12-month term, but will not renew for the following year.

Cancellation Procedures

1. Submit a written request (email or letter) to the membership department. Phone calls with Member Services representatives are acceptable.
2. Provide the reason for cancellation (e.g., retirement, relocation) if required for potential exceptions.
3. Cancel the automatic renewal feature in the member profile to prevent future charges.